

Clayton State Information Update Form

If you have ever attended Clayton State in the past, do not complete this form. All changes for former or current students must be processed through the Registrar's Office.

This form is to be used by students who have applied for admission to Clayton State and wish to change information that has already been submitted to the Office of Admissions. Please check the box next to the item(s) below that you would like to change and sign the form at the bottom:

- Change Major:** If you wish to change your major please indicate your previous major and your new major below.
- Change Address:** No documentation is necessary to change your address. Please complete the section below with your new address.
- Change Name:** Please attach the appropriate documentation to document a legal name change. For example, if you have recently married or divorced, please bring your marriage license or decree of divorce with you when submitting this form.
- Correct Social Security Number:** If you need to make a correction to your Social Security Number please bring your Social Security Card with you when submitting this form.
- Change entering student type:** Students can change their student type, for example, from Transient Student to Transfer Student; however, the admission requirements for the new status will apply and the file will be re-evaluated. Describe change type here: _____ Semester: _____
- Other type of change:** If you want to make another type of change to your application, please indicate here:

_____		_____	
<i>LakerID#</i>			<i>Phone Number</i>
_____		_____	
<i>Last Name</i>	<i>First Name</i>	<i>Middle Initial</i>	
_____		_____	
<i>Address</i>	<i>City</i>	<i>State</i>	<i>Zip Code</i>
_____		_____	
<i>Previous Major (if applicable)</i>		<i>New Major</i>	
_____		_____	
<i>Signature</i>		<i>Date</i>	

For Office Use Only:

Updated: _____ Signed: _____

Comments: _____