

**Staff Council  
Meeting Minutes  
November 20, 2008**

**Order-** Meeting was called to order by Bob Ward at 2:02 pm

**Delegate Attendance**

**Delegates:** Susan Volkert, Bruce Ingram, Lana Soroka, Tim Summers, Kenisha Bonds, Karen Born, Keya Reed-Jones, Fay Henderson, Liz Taylor, Kathy Garrison, Sandra Starr, Bob Ward, Wanda Winfield, Billy Russell

**Excused:** Brandon Marshall, Roxanne Dilbeck, Ethel Callen

**Not Excused:** Cheryl Roberts, Christy Hicks

**Alternates:** Brenda Carr

**Constituents:** Laura Herndon, LaShonda Hardin

**Meeting Minutes**

Minutes from the 10-30-08 meeting were approved

**Dr. Harden Update –**

\*\*Notice the new fence going up at the front of the campus. Currently going up by the new Activities center. Has stone columns 30' apart and the fencing is wrought iron and is 15-30' from the street (depending on tree location-did not want to lose any trees). The fencing will eventually be all across the front of the campus. Money used to fund this is wholly funded by Laker Hall and the Activities Center funds. Any of this type of profit can only be used to enhance these two sites. Can not be used to help out with the budget cut items.

\*\*New Visitor Welcome and Information Center is now open. It was built with the same theme of stone and metal as the Activities Center and Laker Hall. Still need to add the drop down bars at this location. Gates will be closed around 11:00 p.m. depending on when all activities on campus are over and people have cleared the campus and will reopen around 7:00 a.m. . The Visitor Center will be manned 24 hours. Any entrance/exit to the campus during the time the gates are closed will be through this new Visitor Center. This is being done to make the campus more safe and secure now that we have students on campus 24/7. We (jokingly) named the new center V-WIC (Visitor Welcome and Information Center).

**Speaker** - None at this meeting

**New Business** - Bob Ward

\*\*Calendar fund raiser – at \$4150.00. Currently at the printers and should be ready some time next week. 66 calendars have been pre-ordered.

\*\*December meeting will be the annual Christmas party for the constituents. We will look into getting the food

supplied rather than everyone bringing stuff. Everyone who comes will just need to bring in an ornament for the ornament swap. TALK IT UP AND TRY TO GET THE CONSTITUENTS TO ATTEND. THIS IS FOR THEM.

**Committee Updates**

**Elections** – Have 3 of the five alternates needed.

Ethel Callen – alternate Brenda Carr

Sandra Starr – alternate Valerie Leak

Christy Hicks – alternate Quandra Wright

Still need alternates for Kenisha Bonds and Bruce Ingram

**Smith Award –**

Tim is leaving in January. Susan Volkert will now be chair. Nothing to report, will start meetings in January.

Tim's current alternate will finish out his term.

Alternate is Angela Evans.

**PDC –**

\*\*Book Scholarship forms are due by Friday 11-21-08

\*\*The individual retirement planning sessions that were going to be set up in November will not happen.

\*\*The Problem Solving session by Steve Brown of Families First that we were trying to set up on November also will not take place in November. Trying to set up for December.

**Special Events**

\*\*Thanksgiving raffle very successful. Raised \$433.00. Money bought 4 - \$50.00 Visa cards (3 for drawing and one for Liz Taylor who sold the most tickets) Three winners were Sandy Haught, Brandon Marshall, and Shiraz Karaa. The Visa cards will be given to them on Monday.

\*\*Candy Grams are coming. It was decided that we will give full size candy bars with the message/greeting on the wrapper. The cost will go up to \$1.50 for this. Leanne Scott will set up the on-line ordering. Dates to order will be 12/10-12/12. Delivery will be 12/15 – 12/19. Money will be used for the adopt-a-family. Also will have the \$1.00 donation to help this cause. The selection of the family is done very discreetly. Managers supply the names of any of their people they know of that are having some difficulty, and then the names are drawn out randomly. The employees are just told they won a random drawing. Only one or two people know any of the names of the nominated or the winners.

\*\*Need volunteers to help with the annual tree lighting 12-3-08 from 4:30-5:30. Need help with set up, serving, and clean up. Let Wanda Winfield know if you can help.

\*\*Campus Connect for December will be 12-16-08 in Athletics. Time still needs to be determined.

**PR Coordinator –**

\*\*Newsletter will come out in December and will combine November and December information. Will try to get back on monthly Staff Matters in January.  
\*\*Still need to get committee pictures taken. Committee chairs need to find a time to get all their members together and get with Erin Fender to take the pictures. We need to strive to do this so we can update our website.

### **Concerns Update**

\*\*Stop sign at main entrance – There is much more foot traffic in this area and seems to be a cut-through area. Stop sign was put up to protect the pedestrians. Will probably be a walkway put up to this point in the near future. The county is involved and is helping us to reconstruct this entire intersection

\*\*Speed bumps at Activities Center- Has been determined that if someone hits a speed bump at too fast of a speed that they can go air-born and could cause injury to themselves or any pedestrians. Looking into a speed “bubble” instead. This is smaller and does not require any digging up of current concrete. Is placed on top of current road.

\*\*Flexible work hours – All VP’s have the policy on this and they will be the one to approve any flex hours. Will have to be sure there is adequate coverage in the area.

### **New Concerns**

Still concerned about compensation study – still in process, HR is working with Mercer at this time

\*\*Will the budget cut effect the January increases – Dr. Harden hopes not, but just does not know at this point. They have not heard anything concrete from the board on this issue as of yet.

\*\*Radio Broadcasting – During a live CSU radio broadcast on 11-4-08 from the Quad area, there was some very offensive language. Concerns of what kind of image of CSU was presented during this broadcast. LaShonda Hardin will work with Keya and get her to the right person to look into this issue. According to LaShonda there are guidelines in place for this type of issue.

### **Adjournment**

Meeting adjourned at 3:00pm. The next meeting scheduled for December 18, 2008 at 2pm.

Respectfully Submitted,

*Karen Born*

*Secretary*