

STAFF MATTERS

Volume 2, Issue 7

February 15, 2007

COUNCIL NOTES

by Laura Herndon

Dr. Harden began his update by mentioning that our spring enrollment is 6000, which is up from last spring but less than we had budgeted for, so there will be some adjustments. He thanked everyone for their hard work in bringing in our students. Dr. Harden also noted that the Board of Regents approved the MBA program and our next proposal will be for a minor in Women's Studies.

We are on track for the new residence hall and student recreation center which should both have ground breaking in summer. The School of Business will also be undergoing construction at this time so Dr. Harden asks that we have patience in dealing with three construction sites on campus and the challenges, such as parking, that this will cause.

Brenda Findley's presentation to the council explained the new *PeopleSoft E-Apps* that will allow employees to log in and access their personal information online. This application will allow us to update our direct deposit accounts, view dependent data, update state and federal tax withholdings, maintain current address and view enrolled benefits. The application will be available at the end of February and training sessions will be offered at that time.

Norman Grizzell spoke to the council about *Higher One*, which is a company that helps set up a process for electronic refunding of financial aid and tuition monies. This will also streamline the internal process and reduce our costs. The new program is expected to roll out in March.

Staff Council Meets

February 22

UC 260

2:00-3:00 pm

Speaker

Dr. Hoffman

Topic

Academic
Reorganization

Staff Spotlight

by Lydia Vanderford



Meet Wanda Zellars.

Wanda has been a part of Public Safety here at Clayton State for almost nine years. She says she really enjoys being a part of the department and working for Bruce. She loves the family focus and team atmosphere of the department, as well as the autonomy they have with their given assignments.



During her nine years at CSU, Wanda has gone from dispatcher to Supervisor of Communications and Parking. In this position she oversees the five dispatchers and two work-study students; is responsible for all communications and records (incident reports, tickets, statistics, etc); maintains department payroll; and runs background checks for CSU Human Resources, programs offered through several departments on campus, and Atlanta Metropolitan College. Although most all of this is very behind the scenes, it plays an extremely important role in assisting the officers in maintaining a safe environment for learning.

If you know anything of Wanda's family, her current position makes complete sense. Born and raised in Griffin, Georgia, Wanda

Board Members

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PR	Laura Herndon

is the third of five children. It seems that the military and law enforcement is a family business, as her dad and all three of her brothers went into the military and two of her brothers went from the military into law enforcement. It was through her oldest brother that she got her first job as a 911 dispatcher in Griffin. She went from there to working in the Griffin school system and then to Fulton County Police before coming on here. Her two loves are law enforcement and education, so this job was the perfect opportunity to combine the two.

Wanda is currently giving attention to her love for education as she is working on a degree in Early Childhood and Special Education. When she finishes her degree she hopes to obtain a job teaching kindergarten. If you talk to Wanda very long, it is easy to see that family and children are two things that she is very passionate about. She is absolutely crazy about her husband (Gregory) and son (Gregory William – aged 3), and says spending time with them and others in her family is one of her absolute favorite activities. One of the most interesting things I learned about while talking with Wanda is an organization she currently volunteers with called CASA (Court Appointed Advocates for Children, www.nationalcasa.org) I encourage you to go online and check it out. And next time you have to call over to Public Safety or stop by the office, be sure to say "Hello" to Wanda.

Professional Development Committee

by Laura Herndon

The Professional Development Committee presents the following events:

Lunch N Learn Video Series **Motivation and Goal Setting** on February 27, 2007 from 12:00 p.m. - 1:25 p.m. in T-116

Lunch N Learn Video Series **Conflict Resolution** on March 22, 2007 from 12:00 p.m. - 1:25 p.m. in UC-267

Seminar **Teacher Retirement System of Georgia** on March 20, 2007 from 10:00 a.m. - 11:30 a.m. in Health Sciences Building C-10

Seminar **Effective Communication** on April 3, 2007 from 10:00 a.m. - 11:30 a.m. in UC-272

To register for these events go to <http://admins-services.clayton.edu/staffcouncil/profdevelopment/events.htm>.

Funds are available to full-time regular staff employees and part-time staff employees with benefits that have been employed for (6) six months. These funds are to assist in paying for registration fees, workshops, conferences training courses, seminars, and testing certification. Each employee is allotted up to \$400.00 per individual in a fiscal year until funds have been depleted. That means you may use funds as many times as you need until the limit is reached. Please take advantage of this opportunity to further your development.

For more information please go to:

<http://admins-services.clayton.edu/staffcouncil/profdev.htm>

Meet Your Delegate!



Lydia Vanderford represents Athletics and Smart Bodies and her term expires in 2007. She also serves on the Alice Smith Staff Award Committee. Lydia says of serving on Staff Council "I benefit from learning about what is happening on our campus and passing that information along to my constituents."

STAFF ANNIVERSARIES

	Department	Years
Evans, Angela	Public Safety	10
Hayes, Angelyn	Career Services	13
Leak, Valerie Murphy	Budget & Finance	1
Krieger, Dawn I.	Telecommunications & Networking	9
Landrum, Sondra	Campus Life	11
Marks, Susan K.	Student Affairs	9
McElroy, Scott B.	Budget & Finance	5
Miller Donna W.	Budget & Finance	15
Montgomery, Carol S.	Admissions	17
Weir, Isodora E.	Nursing	18
Wills, Leigh G.	University Relations	4
Zewide, Mickael Abate	Telecommunications & Networking	21

Alice Smith Staff Award



The Staff Smith Award Committee encourages you to be thinking about who you would like to receive this honor. There are many hard-working and well-deserving individuals on campus. Don't let one of your co-workers go unnoticed. The Smith Award Committee (Amber Dimkoff, Sondra Landrum, Jivaro Lovett, Tiekeya Reed, Bob Ward, Lydia Vanderford) will be distributing the forms to Staff Council delegates next Wednesday, Feb. 14 for disbursement to all constituents. The nomination will also be posted online. All nomination forms should be submitted to Sondra Landrum. The deadline is Wednesday, Feb. 28.

Have a Concern?

Be sure to tell us your concern. You can email Staff Council at

StaffCouncil@clayton.edu.

Visit the Staff Council Website

<http://admins-services.clayton.edu/staffcouncil/>