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# Staff Matters

Volume 3, Issue 1

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## Council Notes

By Sabrina P. Williams

### CALENDARS FOR SALE



Limited edition calendars will go on sale soon! The calendars feature photographs of the Clayton State campus taken by Mr. Paul Bailey of Media and Printing Services. Proceeds from the sale of the calendars support Staff Council projects

such as the staff book scholarships, Staff Appreciation Day activities, and assistance to Clayton State University families in time of need.

### STAFF CONCERNS

New staff concerns were discussed at the Staff Council meeting on September 27, 2007. The concerns are being addressed and include:

-The possibility of recycle bins for items other than paper i.e., glass, plastic, and aluminum.

-Vending machines in the Student Center and Arts and Sciences building taking money and not delivering a product.

Old concerns in process include, handicap signage for the campus and the donation of water plants.

## Staff Spotlight



By Sabrina P. Williams

With a well known name and face on the Clayton State University campus, Mary Coursey shines in the staff spotlight for October. Who is Mary Coursey? Not only does she have one of the most recognized names on campus but she is also the 2001 Alice Smith Staff Award winner. Coursey has been at

Clayton State University for over 17 years and serves as the Payroll Supervisor. In her supervisory position since 2005, Coursey is responsible for processing employee paychecks, leave accrual, and the disbursement of benefits and payroll deductions. Coursey started her career at Clayton State University when it was Clayton State College and worked in the Continuing Education department as the payroll processor. Then in 1995, she moved to Human Resources as the payroll specialist for the main

campus. Now in her recently reassigned position, she is under the Business Services division as the Payroll Supervisor.

Coursey is a lifetime resident of Hapeville, Ga and resides there with her husband of 35 years, James, her newly married daughter Lauren and her husband, Tim. Coursey's house of course would not be considered complete without her other babies, Sandy, a 13-year old German Shepherd and Sharpei mix, Sadie, an 11-year old Labrador and Golden

Cont'd on p. 3

# Professional Development

## UPCOMING PDC EVENT

By Sabrina P. Williams

On Tuesday, October 30th Mark Daddona, director of the Center for Academic Success, will conduct a seminar on time management. The event will take place in the University Center room UC416 at 2:00 p.m.

Each month the PDC will host a different

workshop. If you have ideas or a specific type of training/workshop that you are interested in, please contact Jillian Jones, chair of the Professional Development committee at [jillianjones@clayton.edu](mailto:jillianjones@clayton.edu) or by telephone at 678-466-4103.

Don't forget funds are available to full-time regular staff employees and part-time staff employees with benefits that have

been employed for (6) six months. These funds are to assist in paying for registration fees, workshops, conference training courses, seminars, and testing certification. Each employee is allotted up to \$400.00 per individual in a fiscal year until funds have been depleted. Please take advantage of this opportunity to further your development.



## Meet Your Delegate



By Sabrina P. Williams

Brandon Marshall was elected to serve on Staff Council and represents the Recreation and Wellness departments. This is his first year on the council and his term expires in 2009.

In addition to serving as a Staff Council delegate, Marshall was

also elected to serve as the chair of the Elections Committee. When asked how he feels about being chosen for Staff Council Marshall stated, "I was surprised and honored". "I think all staff members should have the chance to participate as a Staff Council delegate. It keeps you involved with the activities on campus and you get the chance to meet people from other departments." So far, Marshall says he enjoys being involved with Staff Council and he looks forward to the year ahead.



## Have A Concern?



Be sure to tell us your concern. You can email Staff Council at

To anonymously voice your concern, click the POST YOUR ISSUE button on the Staff Council webpage.

# Special Events

## VOLUNTEERS NEEDED

By Sabrina P. Williams

The Special Events Committee got off to a running start this year. The committee and volunteers participated in the Constitution Day Voter Registration activities. Over 200 people registered to vote or updated

their voter contact information.

Opportunities are still available for volunteers. Some of the events the committee assists with are the campus connects, homecoming, food drives and the end of the year

Staff Appreciation Day luncheon.

The calendar is full of activities that are scheduled throughout the year. If you are interested in serving as a volunteer with the Special Events Committee, contact Wanda Winfield at wandawinfield@clayton.edu.

# Staff Matters Trivia

Coming soon will be monthly Staff Matters trivia questions and a chance to win prizes such as gas cards, gift certificates, discount coupons and other goodies. Keep reading Staff Matters!

# Staff Spotlight (cont'd from p. 1)

Retriever mix, and Sugar, a 3 year-old Pit-bull. In addition to the three dogs is the newest member, Bama, a four-month old Wiemaraner, who stands taller than all of the other dogs and controls the house.

The daughter of a school teacher and a payroll supervisor, Coursey said that she considered teaching as a career but found that she was good with numbers. She worked in banking for 11 years before coming to Clayton State and has a long-term goal to retire from CSU, health permitting. In her spare time, Coursey enjoys

reading, watching Braves games and Walker, Texas Ranger (she wanted to sing the theme song for me but I declined the offer), and collecting light houses. In her office sits a beautiful collection of lighthouse figures and memorabilia. Coursey said that her dream is to one day live on St. Simmons island, next to the lighthouse, she loves them that much.

When asked how Clayton State is her university, Coursey stated, "Clayton State University is home and CSU is my family...the campus is like a lighthouse...it

draws you near. I am proud of what it is (CSU) ...a unique and special place to be". When asked what she considered significant about her position, she stated, "payroll is a big responsibility but also a blessing". Because she cares about the university and its people, the employees are not numbers to her they are family and its people helping people.

Mary Coursey we applaud you and thank you for all that you do for your CSU "family".

## CAMPUS CONNECT

Spivey Hall will host the next Campus Connect. The event will take place in Spivey Hall October 17, 2007 from 10:30 a.m. to noon. Come join the fun!



### Staff Council Meets

**October 25th**

**UC 260**

**2:00-3:00 pm**

**Speaker**

**Sam Dixon**

**Spivey Hall Executive Director**

**Topic**

**Spivey Hall and Upcoming Events**

# October Staff Anniversaries

Name	Years of Service	Dept
Aberson, Susan	6	Admissions
Barfield, Mason	18	Athletic Administration
Brackin, Cassandra	1	Continuing Education
Carter, Flora	27	Plant Operations
Dixon, Samuel	3	Spivey Hall
Dodson, Bridgette	3	Plant Operations
Evans, Billy	3	Office of Financial Aid
Franco, Nancy	8	Arts & Sciences
Herndon, Laura	9	Library Services
Hutson, Natasha	1	CE - Operations
Jackson, Cedric	3	Plant Operations
Jones, Jillian	3	Institutional Research
Kelsey, Shannon	2	Office of Financial Aid
Kulesa, Theresa	9	OITS CTS Networking & Telecom
Leach, Tanzannia	3	Registrar
Liles, Bennett	5	Media and Printing Services
Marshall, Thomas	8	OITS - Administrative Systems
Milner, Celena	2	Orientation and New Student Programs
Morrell, Dirk	21	Operational Services
Morrison, Jared	3	Spivey Hall
Myers-Jenkins, Angela	11	WTW-Workforce Investment Act
Paul, Sherry	5	OITS CTS Client Services
Sitiar, Alejandro	19	Plant Operations
Smith, Vickie	8	Accounting Services
Starks, Belinda	3	Plant Operations
Stewart, Vicky	12	School of Nursing
Stone Jr, James	14	Office of Public Safety
Walker, Phyllis	3	Plant Operations
Ward, Robert	14	Plant Operations

Visit the Staff Council Website at

<http://adminservices.clayton.edu/staffcouncil>